

UNIVERSITY OF SOUTH FLORIDA
Faculty Senate Honors and Awards Council
SCHEDULE FOR HONORS AND AWARDS NOMINATIONS
2009– 2010 Academic Year

Action	Fall Deadline	Spring Deadline	Award(s)/Honor Affected by Action
1. Communication sent from Faculty Senate Office to deans/ directors/chairs requesting nominations	May 4 *	September 4	Ashford Scholar, Distinguished Service, Krivanek Teacher, Honorary Degree*
2. Notification of Nomination form due in Faculty Senate Office	August 7 *	December 4	Ashford Scholar, Distinguished Service, Krivanek Teacher, Honorary Degree*
3. Submission deadline for completed packets in Faculty Senate Office	August 28 *	January 15	Ashford Scholar, Distinguished Service, Krivanek Teacher, Honorary Degree*
4. Nominations reviewed by Honors and Awards Council	September 25 *	February 5	Ashford Scholar, Distinguished Service, Krivanek Teacher, Honorary Degree *
5. Recommendations reviewed by Senate Executive Committee	October 7	February 10	Honorary Degree
6. Recommendations reviewed by Faculty Senate; forwarded to Provost	October 21	February 24	Ashford Scholar, Distinguished Scholar, Krivanek Teacher
7. Recommendations reviewed by Faculty Senate	October 21	February 24	Honorary Degree
8. Recommendations sent to President and Commencement Coordinator, Office of Special Events and Ceremonies	October 23	February 26	Honorary Degree
9. Nominations forwarded from President to BOT for approval	Post Faculty Senate approval	Post Faculty Senate approval	Honorary Degree
10. Approval by BOT	Post Faculty Senate approval	Post Faculty Senate approval	Honorary Degree
11. Candidate's acceptance			Honorary Degree
12. Arrangements coordinated for candidate(s): travel, transportation, accommodations, reception, dinner, USF host assigned, diploma and regalia ordered.	November - December	March – May	Honorary Degree

* Pertains only to Honorary Degree on these dates.